



### Fastman Permissions Manager

# Understand Access. Take Action. Manage with Confidence.

Manage user permissions, security and compliance from a single dashboard with complete visibility.



Designed for both administrators and business users, Permissions Manager combines centralized dashboards, safe bulk editing, and compliance-focused audit features to deliver full visibility and control over permissions - without the need for custom development or IT dependency.

# Why Fastman Permissions Manager?

Managing permissions in OpenText Content Management is essential for strong information governance - especially when preparing for Al-driven initiatives with Content Aviator. But without the right tools, access management can be slow, error-prone, and frustrating. Permissions Manager streamlines the process by:

Providing deep visibility into effective permissions at folder, collection, or repository scale.

Empowering business users to manage access through approved templates, reducing admin bottlenecks.

Enabling safe, bulk updates - including rollback - to fix to-template or custom permissions with confidence.

Delivering detailed audit trails and logging to support compliance and investigations.



### Centralized permissions visibility

Permissions Manager offers a complete, repository-wide view of effective permissions, enabling administrators and governance teams to monitor access at any level - from individual folders to entire content collections. By surfacing both inherited and directly assigned permissions, it helps identify anomalies such as excessive access rights, inconsistent settings, or unintentional inheritance. This transparency is essential for maintaining alignment with internal policies and reducing the risk of information exposure.

# Contracts (Drafts) >

### Bulk editing with version control

With built-in bulk editing capabilities, Permissions Manager allows teams to efficiently apply, modify, or remove permissions across large volumes of content in a single operation. All changes are performed through guided interfaces, ensuring safe execution without scripting. Administrators can compare users and groups side by side to quickly identify access differences, troubleshoot issues, and streamline onboarding, as well as roll back recent permission changes if needed.

### Comprehensive audit & logging

Every change made through Permissions Manager is recorded in a detailed audit log, capturing who changed what, when, and where. This provides a reliable audit trail for compliance teams, internal security reviews, and regulatory reporting. Audit data can be filtered, exported, and integrated into broader governance processes, helping organizations maintain accountability and visibility over permission activity.

### Business user self-service

Permissions Manager streamlines day-to-day access management by enabling business users to apply predefined permission sets to content such as folders, collections, or workspaces. This helps ensure consistent access control across the organization, reduces the risk of misconfiguration, and minimizes dependency on IT for routine permission updates - improving both efficiency and governance.

### Fast deployment & easy adoption

Permissions Manager is a fully supported, off-theshelf solution that can be deployed and operational within hours. It requires no custom development or integration work and supports standard OpenText Content Management configurations. The interface is designed to be intuitive for both IT and business users, minimizing training time and accelerating adoption across departments.



## Part of a complete Information Governance strategy

Fastman Permissions Manager is part of the Fastman Management Suite - a collection of advanced solutions designed to streamline governance, control, and administration of OpenText Content Management.



From permissions and access to bulk data updates and e-signature integration, the suite helps reduce IT workload, improve compliance, and empower business users across the content lifecycle.